

ARTS AND CRAFTS APPLICATION

EVENT DATE: October 7 & 8, 2023 www.poncacityoktoberfest.com

Fill out form **completely** and return with your booth fee before **August 31, 2023.** Space is not quaranteed. You will be assigned your booth number at that time. Vendor Booth Fees

You must provide your own tent, tables, chairs, set-up etc. AMOUNT ENCLOSED ___ Grounds: \$85.00 (if paid by Aug. 31) \$100 (if paid after Sept 1) Indoor (Unity Gym): \$100.00 Per 10 x 10 space (non-Per 10x10 space (non-refundable) refundable) _\$5.00 additional charge per booth Electricity is **not available** on for electricity (limited availability) the grounds. MONEY MUST ACCOMPANY APPLICATION TO GUARANTEE SPACE Business name: _____Contact: _____ Address: _____ City, State, Zip: _____ Phone: ______ Cell #:_____ E-mail: _____ Grounds Indoor (Unity Gym) Number of booths ____ Oklahoma Sales Tax #: No Yes - OK Sales Tax Will food be sold? No Yes - Must register with Health Dept. & follow guidelines If you would like to have the same booth number as last year please indicate which number you had _____. We cannot guarantee the same place but will try to accommodate your request. To help with publicity, describe items you will be selling. Include photo, if possible. Photo may be emailed to poncacityoktoberfest@gmail.com or mailed with this application: Any special needs or problems?

IF TAKING ORDERS If orders are taken, please do not make it all payable in advance and please furnish your business card with name, phone number and address for your customers.

SECURITY There will be overnight security on the grounds. If you will need to move anything Saturday night, we may need to put you in a more vehicle accessible space.

Mail entry to: Oktoberfest

901 Monument Rd, Ponca City, OK 74604

For more information: Phone: 580-767-0420

Email: mcclerr@poncacityok.gov Facebook: poncacityoktoberfest